

NATIONAL HIGHWAYS INFRA TRUST



National Highways Infra Trust (NHIT) on behalf of its SPVs is looking to hire professionals preferably from Road Sector for the following positions to be based at project sites and office locations across India.

Sr. No.	Position	No. of Posts	Location	Eligibility
1	Company Secretary	1	Delhi	Key Responsibilities: - Organizing and managing Board Meetings, Shareholders' Meetings, and drafting resolutions, notices, agendas, and minutes of meetings. - Ensuring SEBI compliances for listed entities and other applicable regulations. - Maintaining statutory registers and records as required under company law. - Supporting corporate governance and compliance requirements. Key Qualifications: - Member of the Institute of Company Secretaries of India (ICSI). 3-6 years of post-qualification experience in handling secretarial responsibilities. - Prior experience working with listed companies is preferable. - Familiarity with SEBI regulations and compliance activities. - A Law degree will be an advantage.
2	Deputy Manager (Internal Audit)	2	Delhi	Graduate with a minimum of 05 years of post-qualification experience or CA with a minimum of 02 years of experience. Candidates should be conversant with Internal Audit / Internal Control Process, preferably in Roads / Infra sector.
3	Senior Executive (Internal Audit)	1	Delhi	Graduate with a minimum of 02 years of experience and well versed with MS Office. Candidates with prior experience in liaison / coordination with third party Audit agency / facilitating audits and maintaining records would be preferred.
4	Engineer – ITS (On Fixed Term)	15	Project Sites (Anywhere in India)	Graduate in Engineering preferably in IT/Electronics/Computer Science with minimum 03 years or 3-year Diploma in Polytechnic in IT/Electronics/Computer Science from reputed institutes recognised by AICTE with minimum 5 years of experience in the field of Intelligent Transportation Systems, Electronic Toll Collection Systems (FASTag) and Advanced Traffic Management System (ATMS).

Candidates are advised to upload their details at the link – <https://forms.office.com/r/XXC1xWgeHC>

Candidates may upload their details on Microsoft forms by scanning the QR code.

Candidates are also advised to send their updated resume to career@nhit.co.in with a subject line "Application for "Name of Position"". Applications without appropriate subject line shall not be accepted.

The last date for submission of application is March 10, 2025

Equal Employment Opportunity:

NHIT is an Equal Opportunity Employer and doesn't discriminate in employment based on race, religion, gender status in our employment and hiring practices. We encourage qualified candidates from all backgrounds to apply for open positions within our company.

National Highways Infra Trust
(Advertisement February 24, 2025
(LinkedIn))

